

District 1 — N/A
District 3 — Greg Richardson
District 5 — N/A
District 7 — Nick Patel (Vice Chair)
District 9 — Catherine Hendrix
Citywide — Joe Head (Chair)

John Leipelt — District 2
Jasvinder Sohal — District 4
Robert Hencken — District 6
Surjit Bains — District 8
Mike Campbell — District 10

REGULAR MEETING AGENDA

May 13, 2024
6:00 p.m.

How to attend the AIRPORT COMMISSION MEETING:

Members of the public are welcome to join in-person or to listen online. Members of the Airport Commission are expected to participate in-person. Commissioner participation is subject to the open meeting requirements of the Brown Act.

In-Person

- San José Mineta International Airport Administration Offices
1701 Airport Boulevard, Boeing/McDonnell Douglas Conference Room
San José, CA 95110
https://www.flysanjose.com/sites/default/files/Visitors_Admin.pdf

Listen By Computer / Escuchar Por Computadora:

- Click the link below to join the webinar:
<https://zoom.us/j/94778263475>
- Join manually on a zoom app or the website (zoom.us) use webinar ID: 947 7826 3475

Listen By Telephone / Escuchar Por Teléfono:

- Dial:
 - +1 408 638 0968 or +1 213 338 8477 or 888 475 4499 (Toll Free)
Webinar ID: 947 7826 3475
 - International numbers available: <https://sanjoseca.zoom.us/j/94778263475>

Details about attending the meeting:

- Use a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers.

I. Call to Order & Orders of the Day

NOTICE OF PARTICIPATION OF COMMISSION MEMBER BY TELEPHONE FOR THIS AIRPORT COMMISSION MEETING

Commission Member Catherine Hendrix intends to participate via telephone from the following location:

1550 Pacific Ave
Oceanside OR 97134

II. Public Record

III. Consent Calendar

- A. Approve the Minutes for the Regular Meeting of February 12, 2024

IV. Reports and Information Only

- A. Chair – Chair’s Oral Report
B. Director – Director’s Oral Report
C. Council Liaison – The Honorable David Cohen, District 4
D. Staff – Staff Oral Reports / Announcements
E. Commissioner Reports

- V. Public Comment (*Members of the Public are invited to speak on any item that does not appear on today’s Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to address the Commission.*)

VI. Noise Report/Community Noise Concerns

- A. Noise Reports: Monthly Noise Summary
B. Other Community Noise Concerns
(If a specific noise item is *not* listed on the agenda, the Commission may listen to the item, discuss it and/or refer it to the Director or place it on a future agenda but will not be able to take any action on the item at this meeting.)

VII. Business

- A. Airport Orientation Presentation
B. Rates and Charges
C. Retail Concession RFP
D. Guadalupe Gardens Master Plan Amendment
 - Potential Action Item: Motion to Recommend Adoption of the Guadalupe Gardens Master Plan Amendment to City Council
E. Election of Officers
 - Action Item: Motion to elect officers for FY2025
F. Annual Commission Work Plan
 - Action Item: Motion to accept workplan for FY2025
G. Legislative Update
H. Annual Commission Report for FY2024
 - Action Item: Motion to accept annual report

VIII. Meeting Schedule and Agenda Items

The next regular meeting will be on Monday, August 12, 2024, at 6:00 p.m. Topic items (tentatively) include:

- *Proposed Billboard RFP*
- *Airport Capital Projects Update*
- *Legislative Update*
- *Quarterly Noise Report*
- *Community Noise Concerns*

IX. Adjournment

The [Code of Conduct](#) is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

The Levine Act requires a Party in a Proceeding before the City of San José that involves any action related to their contract, license, permit, or use entitlement to disclose any campaign contributions to City elected or appointed officials totaling more than \$250 within the 12 months prior to the City decision. A Participant to a Proceeding may voluntarily report a campaign contribution. Please visit <https://www.sanjoseca.gov/your-government/appointees/city-clerk/levine-act> for updated forms and information.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports, and some associated documents for the Commission items may be viewed on the Internet at <http://flysanjose.com/airport-commission>.

Correspondence to the Commission are public record and will become part of the City's electronic records, which are accessible through the City's website. Before posting online, the following may be redacted: addresses, email addresses, social security numbers, phone numbers, and signatures. However, please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the Commission, will become part of the public record. If you do not want your contact information included in the public record, please do not include that information in your communication.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the office and address listed below, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the person listed below for the final document.

On occasion the Commission may consider agenda items out of order.

The Airport Commission meets the second Monday of one calendar month each quarter at 6:00 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under Title VI or the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

**Please direct correspondence and questions, including public comments, to:
Dirija la correspondencia y las preguntas, incluidos los comentarios públicos, a:**

City of San José
Attn: Matthew Kazmierczak
1701 Airport Boulevard – Suite B-1130
San José, California 95110
Tel: (408) 392-3640
Email: mkazmierczak@sjc.org